The Alignment Builder Canvas

Turning competing priorities into a shared outcome

A practical tool to help leaders create alignment, build shared ownership and enable execution across teams.

QUICK GUIDE: HOW TO USE THE CANVAS

1. Bring the right teams together.
2. Work through the four sections in sequence.
3. Capture clear actions, owners and timelines.
4. Review and track progress together.

1 SHARED OUTCOME

What are we trying to achieve together?

- What is the larger organizational outcome?
- Why is it important now?
- What does success look like?
- What value will it create?

OUR SHARED OUTCOME

2 SHARED UNDERSTANDING

What matters to each team?

- What are the priorities, objectives and concerns of each team?
- What are their constraints (resources, time, risk, compliance, etc.)?
- What are the key interdependencies between teams?
- Where are the potential conflicts or trade-offs?

Team / Function	Key Priorities, Concerns & Needs

ALIGNMENT BUILDER CANVAS™

3 SHARED COMMITMENT

Who will do what?

- What are the agreed actions to be taken?
- Who is responsible for each action?
- What support or resources are required?
- What are the key milestones or timelines?

Key Action / Decision	Owner (Team / Person)	Timeline / Milestone

4 SHARED ACCOUNTABILITY

How will we deliver together?

- How will we track progress?
- How will we address issues, changes or new risks?
- What are our checkpoints for joint review?
- How will we ensure continued alignment until closure?

OUR ACCOUNTABILITY PLAN

- ☐ Review / Checkpoint cadence: _____
- ☐ Progress tracking (measures): _____
- ☐ Issue escalation and resolution: _____
- ☐ Re-alignment trigger (if needed): _____

Alignment isn't achieved when everyone agrees in the meeting.
It's achieved when everyone understands what needs to happen and takes ownership of making it happen

- Amazing Coach Sri

H/P: +91-7304110791 contact@amazingcoachsri.com www.amazingcoachsri.com